

# ANNUAL REPORT TO PARENTS

## 2020



Crickhowell Community  
Primary School

Mark Wakeley  
CCPS

# Annual Report to Parents 2020

*Welcome from the Chair of Governors*

It gives me great pleasure to introduce the Annual Report to Parents for Crickhowell Community Primary School for the Academic Year 2020/21

This is my first year as the Chair of the Governing body, and I am both delighted and excited to be working with the staff and Governing Body to help our school continue to thrive and grow.

As a resident of Crickhowell I recognise how important the school is to this community, and how it is valued. I have worked as a governor at Crickhowell Primary for many years and know the staff and school well, I look forward to helping it continue to thrive and flourish.

There are many challenges ahead this year and we strive to return to some kind of normal? The leadership team at CCPS will continue to adapt, work flexibly, and try to ensure the school takes the best care of its pupils, parents and carers.

At the heart of the vision is the desire to ensure every pupil has every chance and is given the best opportunity to succeed in their academic, social or sporting goals.

Finally, I would like to thank the staff, the parents, the Governors and all those who volunteer their time to make the school what it is.



**Alun Tandy** (Chair of Governors)

### *Welcome from the Headteacher*

It gives me great pleasure to introduce the Annual Report to Parents. It contains lots of useful information about the school, its organization and priorities for development over the year.

The school is blessed with wonderful children who engage with enthusiasm in all aspects of school life and supportive parents who give generously of their time and resources to help the school.



**Mark Wakeley (Head teacher)**

### *End of Key stage data/Attendance*

As the academic year was suspended in 2020 due to Covid19, there is no End of Key Stage or Attendance data to share with parents.

### *Organization*

The school has single and mixed age group classes across school and is split into the Foundation Phase(R-Y2) and Key Stage 2(Y3-6). These are the classes and teachers in place for the academic year 2019-20

Reception-Miss Joyce

Year 1-Mrs Mcpherson

Year 2-Mrs Anthony/Mrs Davies

Year 3-Miss Weaver

Year 4-Mr Francis

Year 5-Mrs Davies-Lynott

Year 6-Mr Oram

### *The Governing Body*

The Governing Body is made up of the following:

Alun Tandy- Chair

David Hepburn- Parent Governor

Anne Jeremiah- Community Governor

James Sercombe- Community Governor

Claire Carter-Parent Governor

Councilor John Morris- LEA Governor

Wendy Davies-Staff representative

Sarah Evans-Community Governor

Louise Crump-Parent Governor

Anthony Green-Community Governor

Miss A.Weaver-Teacher Governor

# School Development Plan 2020/21

Following our Estyn Inspection in February 2020, the school has decided upon the following the school development initiatives to secure continuous improvement.

1. To ensure that all pupils are challenged in line with their ability and given opportunities to use their skills with increasing independence.
2. To improve pedagogy through the application of 'blended learning'.
3. To develop a shared vision for learning for all pupils.



Crickhowell Community  
Primary School

## Policies in Place 2020

Please find below a list of Statutory Policies that all schools in Wales need to have in place.

Policy	School/LA	Date to be reviewed
Attendance	School	Spring 2021
Charging	School	Autumn 2021
Child Protection	LA	Autumn 2020
Complaints	School	Spring 2021
Curriculum	LA	May 2021
Data Protection	LA	May 2021
Equality	LA	May 2021
Health and Safety	LA	Summer 2020
Pay	LA	Summer 2020
Performance Management	School/LA	Summer 2020
Pupil Discipline	School	Autumn 2021
School Session Times	School	Annual
Sex Education	LA	May 2020
SEN	School/LA	Autumn 2021
Staff discipline, conduct, capability and grievance	LA	Spring 2020

# Budget 2020

	20/21	21/21	22/23
Estimate Pupil Numbers	189	184	182
Actual Pupil Numbers	184		
Delegated Budget	666,048	679,880	689,180
Foundation Phase Funding	47,927	45,660	48,310
ALN Funding			
Additional ALN Funding	-	-	-
Total Delegated Funds	767,804	755,870	767,528
<b>EXPENDITURE AREA</b>			
<b>SALARIES &amp; WAGES</b>			
Teachers	537,140	512,565	497,687
Supply Insurance	9,462	9,462	9,462
Supply Teachers	21,700	19,530	17,218
Teaching Assistants	130,050	132,822	135,478
Clerical	22,258	22,676	23,103
Mid-Day Supervisors	10,023	9,714	9,908
Breakfast Club Staff	3,929	2,375	2,423
Employee Expenses	2,500	2,500	2,500
<b>PREMISES</b>			

Repairs & Maintenance inc stat testing	19,320	10,320	10,320
Grounds Maintenance	2,356	2,356	2,356
Property Care	37,944	31,956	32,067
Electricity	9,500	9,690	9,908
Gas	7,800	7,956	8,115
Oil	-	-	-
Woodchip	-	-	-
Rates	15,629	15,629	15,629
Water / Sewerage	3,121	3,183	3,247
Furniture	-	-	-
Canteen Equipment Costs	827	822	808
<b>SUPPLIES, OFFICE &amp;</b>			
<b>OTHER EXPENSES</b>			
Capitation	24,357	26,500	26,500
Office Machinery	3,200	3,200	3,200
Office Stationery	1,000	1,000	1,000
Telephone	500	500	500
Postage			
Breakfast Club Expenses	1,200	1,230	1,250
Core Package Services	7,135	7,135	7,135
<b>TOTAL EXPENDITURE</b>	<b>868,898</b>	<b>831,565</b>	<b>818,288</b>
GTCW / NQT / Other Grants	-		-
Lettings / Room Hire	5,130	10,030	10,030
Parental Contributions (eg Trips)	6,500	6,500	6,500
EIG	17,590	17,411	17,411



<b>PDG</b>	<b>8,050</b>	<b>3,450</b>	<b>3,450</b>
<b>TOTAL INCOME</b>	<b>116,428</b>	<b>71,182</b>	<b>38,391</b>
<b>NET EXPENDITURE</b>	<b>752,250</b>	<b>760,384</b>	<b>778,837</b>
<b>Planned under / (over) spend</b>	<b>15,583</b>	<b>(6,514)</b>	<b>(11,309)</b>
<b>Under / (over) spend B/F</b>	<b>34,420</b>	<b>48,794</b>	<b>43,280</b>
<b>Under / (over) spend C/F</b>	<b>49,794</b>	<b>43,280</b>	<b>31,971</b>

## Gwasanaeth Ysgolion / Schools Service

### 2020 - 2021 SCHOOL CALENDAR

Autumn Term 2020	Non-Pupil Days	No of School Days
Wednesday 2 <sup>nd</sup> September to Friday 16 <sup>th</sup> October	Tuesday 1 <sup>st</sup> September	33 days
<b>Half Term – Monday 19<sup>th</sup> October to Friday 30<sup>th</sup> October</b>		
Monday 2 <sup>nd</sup> November to Friday 18 <sup>th</sup> December	Monday 21 <sup>st</sup> December Tuesday 22 <sup>nd</sup> December	35 days

Spring Term 2021	Non-Pupil Days	No of School Days
Tuesday 5 <sup>th</sup> January to Friday 12 <sup>th</sup> February	Monday 4 <sup>th</sup> January	29 days
<b>Half Term – Monday 15<sup>th</sup> February to Friday 19<sup>th</sup> February</b>		
Monday 22 <sup>nd</sup> February to Friday 26 <sup>th</sup> March		25 days

Summer Term 2021	Non-Pupil Days	No of School Days
Tuesday 13 <sup>th</sup> April to Friday 28 <sup>th</sup> May	Monday 12 <sup>th</sup> April	33 days
<b>Half Term – Monday 31<sup>st</sup> May to Friday 4<sup>th</sup> June</b>		
Monday 7 <sup>th</sup> June to Friday 16 <sup>th</sup> July		30 days

<b>Good Friday:</b>	Friday 2 <sup>nd</sup> April 2021
<b>Easter Monday:</b>	Monday 5 <sup>th</sup> April 2021
<b>May Day Bank Holiday:</b>	Monday 3 <sup>rd</sup> May 2021
<b>Spring Bank Holiday:</b>	Monday 31 <sup>st</sup> May 2021
<b>Royal Welsh Show:</b>	Monday 19 <sup>th</sup> July to Thursday 22 <sup>nd</sup> July 2021

# Teaching Time

## Teaching Time at Crickhowell Community Primary

\*The National Assembly (Welsh Office) Circular 43/90 recommends that the minimum amount of teaching time, weekly, should be 21 hours in the Foundation phase (5-7 year-olds) and 23½ hours in Key Stage 2 (7-11 year-olds). Teaching time does not include the time allocated to registration, daily collective worship and break and lunch periods. Collective Worship will start at 10.25 and finishes at 10.40

Morning begins:	9:00		9:00	
	<b>Foundation Phase</b>		<b>KS2</b>	
		<b>Time</b>		<b>Time</b>
<b>Morning</b>	<b>Registration</b>	<b>5mins</b>	<b>Registration</b>	<b>5mins</b>
<b>Session 1</b>	<b>9:05 – 10:25</b>	<b>1 hour 20 mins</b>	<b>9:05 – 10:25</b>	<b>1 hour 20 mins</b>
<b>Break</b>	<b>10:40 – 11.00</b>	<b>20 mins</b>	<b>10:40 – 11.00</b>	<b>20 mins</b>
<b>Session 2</b>	<b>11.00-12.10</b>	<b>1hour 10 mins</b>	<b>11.00-12.30</b>	<b>1hour 30 mins</b>
<b>Lunch</b>	<b>12.10-1.20</b>	<b>1 hour and 10 mins</b>	<b>12:30 – 1:20</b>	<b>50 minutes</b>
Afternoon begins:	1:20		1:20	
		<b>Time</b>		<b>Time</b>
<b>Afternoon</b>	<b>Registration</b>	<b>5mins</b>	<b>Registration</b>	<b>5mins</b>
	<b>Session 3</b> <b>1:25 – 3.20</b> <b>1 hr 55 mins</b>		<b>Session 3</b> <b>1:25 – 3.20</b> <b>1 hour 55 mins</b>	
<b>Total teaching time per day =</b>	<b>4 hours 25 mins</b>		<b>Total teaching time per day =</b>	<b>4 hours 45 mins</b>
<b>Total collective worship per week =</b>	<b>1 hour 15 mins</b>		<b>Total collective worship per week =</b>	<b>1 hour 15 mins</b>
<b>Total teaching time per week =</b>	<b>22 hours 5 mins</b>		<b>Total teaching time per week =</b>	<b>23 hrs 45 mins</b>

Currently, start and finish times have been adapted to ensure that our three contact groups start and finish at different times. This has not affected the allocation of total teaching time for all year groups which exceeds minimum requirements.

## Visits, Trips and Visitors to school 2019/20- Sept-March

- Crickhowell Primary was categorised as a 'green A' school in October 2019.
- The school was inspected in February 2020 and awarded good in all areas.
- Years 3 and 4 visited the Mountain Centre in Brecon.
- Key Stage 2 went to Brecon Theatre
- Key Stage 2 visited the cinema at Christmas time.
- Foundation Phase visited Noah's Ark Farm
- Year 5 and 6 visited 'we are the curious'.

## Other Matters

- ✚ Crickhowell Community Primary is an English medium school and Welsh is taught in every year as a second language.
- ✚ The school teaches the full Foundation Phase and National Curriculum.
- ✚ The school Prospectus has been updated and is available on the School Website at [www.crickhowellcpschool.co.uk](http://www.crickhowellcpschool.co.uk)
- ✚ The school uses the website and schoop, twitter and the website, as the main form of communication to reduce the use of paper.
- ✚ The school has five toilets for pupils, which are cleaned daily.
- ✚ The school has close links with other schools in the cluster and Crickhowell High School.

