



Crickhowell Community  
Primary School

# Annual Governors report to Parents/Guardians 2024/25



**Crickhowell CP School**  
**Annual Governor's report to parents/Guardians**  
**2024/25**

**School Contact Details**

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**Welcome from the Chair of Governors**

On behalf of the Governing Body, I am delighted to welcome you to this year's Annual Report for Crickhowell CP School. This report provides an overview of the school's achievements, progress, and priorities over the past year, and reflects the hard work and dedication of our pupils, staff, and wider school community.

We are proud of the many successes our school has celebrated this year. The commitment of our teaching staff, the enthusiasm of our pupils, and the support from families have all contributed to creating a positive and nurturing environment where every child can thrive.

As Governors, our role is to support and challenge the school to ensure high standards of education and wellbeing for all. We continue to work closely with the Headteacher and staff to maintain strong governance and to plan strategically for the future, ensuring that Crickhowell CP School remains a place where every child feels valued and inspired to achieve their best.

Thank you for your ongoing support and partnership. Together, we can continue to make our school a vibrant and successful learning community.

Warm Regards,

**Alun Tandy Chair of Governors**

**Term Dates 2025/26**

**Autumn Term 2025**

Monday 1st September – Friday 24<sup>th</sup> October

Half Term: Monday 27<sup>th</sup> October - Friday 31<sup>st</sup> October

Monday 3<sup>rd</sup> November - Friday 19<sup>th</sup> December

**Spring Term 2026**

Monday 5<sup>th</sup> January – Friday 13<sup>th</sup> February

Half Term: Monday 16<sup>th</sup> February - Friday 20<sup>th</sup> February

Monday 23<sup>rd</sup> March to Friday 27<sup>th</sup> April

**Summer Term 2026**

Monday 13<sup>th</sup> April - Friday 22<sup>nd</sup> May

Half Term: Monday 25<sup>th</sup> May - Friday 29<sup>th</sup> May

Monday 1<sup>st</sup> June - Friday 17<sup>th</sup> July

**Non Pupil Days 24/25**

Monday 1<sup>st</sup> September 2025

Tuesday 2<sup>nd</sup> September 2025

Monday 5<sup>th</sup> January 2026

Monday 23<sup>rd</sup> February 2026

Tuesday 24<sup>th</sup> February 2026

Monday 23<sup>rd</sup> March 2026

**Useful Dates**

\*Good Friday: Friday 3 April 2026

\*Easter Monday: Monday 6 April 2026

\*May Day Bank Holiday: Monday 4 May 2026

\*Spring Bank Holiday: Monday 25 May 2026

\*Royal Welsh Show: Monday 20 July - Thursday 23 July 2026



## The Governing Body

The full Governing Body have continued to meet termly throughout the academic year of 2024/2025. This has been completed in person with some sub-committees and AOLE representatives visiting the school. This includes Finance and Personnel, Health and Safety, ALN (Additional learning needs), Curriculum and AOLE (areas of learning and experience within the new curriculum) lead committee visits. Governors discussed and made a variety of decisions regarding staffing, premises and budgetary matters. No claims for reimbursement were received or payments made to members of the Governing Body during the school year 2024/25

Parents are encouraged to approach the school at the earliest opportunity to discuss any concerns. We always operate an 'open door' policy and welcome parents views on school related matters.

### The Governors 2024/25 (At the start of the academic year)

Governor	Category
Anne Rowe	Community Governor
Susan Ward	Community Governor
Sarah Evans	Community Governor
Rob Francis	Headteacher Governor
Alun Tandy	LEA Governor (Chair)
Mark Jones	LEA Governor
James Sercombe	LEA Governor
Ann Jeremiah	Minor Authority Governor
David Barber	Parent Governor
Sarah Farr	Parent Governor
Fleur Corbett	Parent Governor
Nicola Webb	Parent Governor
Laura Alderman	Staff Governor
Laura Mc Pherson	Teacher Governor

## Complaints Procedure

The Governing Body recognises that it is important for concerns and complaints to be dealt with appropriately and dealt with promptly, fairly and thoroughly. We hope that concerns can be addressed informally by your child's class teacher in the first instance and we would encourage you to make an appointment over the phone or virtually to discuss any queries or concerns you may have regarding your child's education. If you feel that your concern has not been resolved, please contact the Headteacher immediately. If the Headteacher has not satisfactorily dealt with the concern or complaint and you wish to take the matter forward, the school has a formal complaints procedure. A copy of this is available on request at the school office.

## Staffing Structure for the academic year 2024/25

Class	Teacher
Reception	Miss G Joyce
Year 1	Miss E Picton-Evans
Year 2	Mrs K Davies
Year 3	Mrs L Mc Pherson
Year 4	Miss A Weaver & Mrs L Kenchington
Year 5	Mrs H Davies-Lynott
Year 6	Mr S Oram & Miss B Witt

Numbers on roll: 220

Admissions: The school complies with the local authority guidelines. There is one intake each September, the beginning of the Autumn term, after a child has had their fourth birthday.

Teaching Assistants	
Mrs J Dykes	LSA
Miss J Viveash	LSA
Miss G Viveash	LSA
Miss L Alderman	LSA
Mrs W Davies	HLTA
Mrs L Lewis	LSA
Mrs E Miles	LSA
Mrs R Gwillim	LSA-job share
Mrs C Hill	LSA-job share
Miss B Warman-Powell	LSA
Visiting Peripatetic Staff	Instrument/Other
Mr P O'Sullivan	Drums
Mrs S Morgan	Piano
Mr G Owen	Guitar
Mr E Burfield	Woodwind
Mrs J Stokes	Violin
Mrs K Williams	Singing

## Attendance

Attendance figures – Our current attendance figure is 94 %

Last year the school's target was 95%

Schools across Wales are continuing to work closely with the Education Welfare Officers (EWO's) to track and support those families where attendance is below satisfactory. The school and EWO aim to work in a supportive role but now have the power to process fines and refer to prosecution where attendance levels do not improve despite intervention.



The school monitors attendance and punctuality on a regular basis. Absence from school is a contributing factor in low pupil achievement, so Welsh Government continues to target attendance. Parents are encouraged to take holidays when school is closed or these days may be recorded as unauthorised absences. Where attendance falls below an acceptable level, the school works in collaboration with the Education Wellbeing officers and warnings may be issued where deemed necessary.

### Extra Curricular Clubs

Over the last academic year we have run football, gardening, choir, cookery, lego, running hockey and ukulele club



## School Visits/Visitors

Transition visits to High School:

Crickhowell High School-Year 6

Crickhowell High School-Year 5



### School Visits

St Edmund's Church

Crickhowell High Street

Book~ish

Greenhill Care Home

Llangattock Pumpkin Patch

Swimming at Brecon Leisure Centre

Yr 6 London Residential trip

Longtown residential

Powys basketball at Brecon Leisure Centre

Yr 4 to Govilon outdoor pursuits centre

Honeypot residential

Year 5 to Manor Adventure

Years 3-6 walk to Beechwood, Llangattock

Cross Country at Llangynidr Primary

Year 6 to the Bear Hotel-singing

Year 5 & 6 to Crickhowell Choral Society Concert

Years 3 & 4 to Brecon Mountain Centre

Harvest at St Edmund's Church

### Some of our visitors

Open the book team-assemblies

Welsh water

School nurse

Powys County Council-property services

Liz Loxton-Early Years ALN Team in Powys

Alex Millen-iTeach

Chris Lusty-iTeach

Tudur Rees-Menter Iaith Brycheiniog

Gwyn Williams-School Improvement Advisor

Staff from CAMHS

Nicky Williams-21plus charity

Tom Ward Jackson-Natural Resources Wales

Bethan Barlow-Powys Welsh team

Keep Wales Tidy

Julia Watkins-Volunteer reader

Stephen Broom-Volunteer reader

Jo Skilton-Volunteer reader

Tim Woodier-School Photographer



## Fund Raising Events/Donations

Thank you to all the donations that came in last year. Here are some of the charities that you helped.

Charity	Funds Raised
Children in Need	£227.59
21 Plus	£62.50
Macmillan coffee morning	£162.81
Elf Day	£124.71
Red Nose Day	£82.85
Young Minds	£57.50



Some of our Year 5 children making bracelets and keyrings to sell and raise money for Children in Need.



## How is the School Funded?

The LA provide the school with a budget for each financial year based upon a number of factors, including the number of children on the additional learning needs register, the school's floor space etc., but the main factor is the number of pupils on the school roll.

The money received from the LA is called the Delegated School Budget.

On receiving the delegated school budget, the Governors of the school decide how this money should be allocated and agree a budget which must then be approved by the local authority. This budget will then be followed throughout the year. This account is monitored continually by the school management staff and the Governing Body at their regular meetings.

The Headteacher, Administrative Officers & Chair of Governors may also attend termly meetings with council finance officers who monitor the budget and provide monthly reports to the school identifying any surpluses or overspends against a range of cost codes. This information is used to adjust the budget during the year to ensure spending follows the agreed plan.

### Budget Summary (Actual Outturn 2024/2025)

Total Delegated Funds	£907,870
Salaries and Wages	£916,884
Premises	£178,092
Supplies & Other Expenses	£56,329
Income	£258,844
Net expenditure	£1,151,307
Planned Under/(Over) spend	£15,407



Year 4 practicing their maths skills outside in the sun!



Some of our children in Year 1 & 2 learning about animals in the rainforest.

Some of our 'Siaradwr yr wythnos' children. Getting an award for fantastic welsh speaking



## School Policies/Prospectus

The Governing body is continually reviewing school policies on a rolling programme and over the last year, a number of policies were revised and approved. The school information pack/ prospectus is updated annually to include any changes required by the Welsh Government or other related bodies. Updates include staffing, calendar of dates, school routines, school results and targets as a result of self-analysis of current practices. The prospectus is available on the school website.

## Additional Learning Needs

Arrangements for those pupils with additional learning needs have been monitored both within the school and by external advisors. Support mechanisms have been put in place in order to best fit each child's individual needs. Intervention programmes have included strategies such as; speech therapy, Nessy literacy and basic skills work. External support has included hearing/visual impairment support and speech therapy sessions. Miss Weaver holds the role of Additional Learning Needs Coordinator (ALNCo). Children who are considered to have learning difficulties are initially identified by the class teacher or are raised by the parents as a cause for concern. Under the new ALNET the school has 7 weeks to decide if the child has ALN or if the child's needs can be met by mainstream class under a Universal Learning Plan. If the child is deemed to have an ALN then they will be issued with a school IDP and their additional learning provision (ALP) will be identified within. Where this is the case, the child will be offered additional support. If the child's needs cannot be met by school, then the child will be considered for a Local Authority IDP. Individual Development Plans (IDP's are devised to help meet the child's identified needs. These are regularly reviewed and at all times parents of their children. The school maintains a close working relationship with the Powys Educational Psychologist and other partner agencies.

## Health and Safety

Governors and where appropriate parents have been kept informed about Health and Safety issues within the school grounds and day to day repair work has taken place throughout the year.

## Transition-Year 6 pupils

In July 2025, our year 6 children left to begin their secondary education in various schools.

Crickhowell High School	King Henry, Abergavenny	Christ College, Brecon	TOTAL
40	0	2	42

## Friends & Family Fundraising

The school has an active 'Friends & Family' group which works very hard to co-ordinate fundraising and social activities for the children. It is hoped that all parents of children who attend Crickhowell CP School will continue to try not only to support these worthwhile activities, but also to join in with

the planning, arranging and organising of events. All parents are welcome to attend Friends & Family meetings, details of which are circulated in our newsletters.

### School Uniform

We have a school uniform at Crickhowell Primary, which is available from Mel Morgan of Ebbw Vale. School uniform is important because:

- It helps children to feel they belong to the school;
- It avoids competition between children for the latest fashions;
- It prepares children for uniform wearing at secondary school;
- It looks smart.

Please support the school by sending your child in school uniform every day. It is reasonably priced and easily available.

### School Development Plan Priorities

Each year the Staff and Governors work on a School Development Plan (SDP) which leads school improvement for the coming year. Some of the areas addressed over the past twelve months (2024/2025) have been:

- Develop a structured approach to assessment and progression of the curriculum for wales.
- Improve attitudes to learning, pupil resilience and promote behaviour management approaches.
- Ensure progressive skill development in planning including cross curricular opportunities that challenge most pupils to improve.

### Safeguarding

Mr Francis is the designated Child Protection/ Safeguarding officer, Mr Oram is the Deputy Safeguarding Officer and Mr Tandy is the designated Governor. They ensure that training for all staff and governors is regularly undertaken. The Child Protection Policy is updated annually and is the point of reference for all matters relating to protecting your children. A copy is available in school.

### Breakfast Club/After School Club

The Breakfast Club is popular. It is funded by the Welsh Government and runs from 8:00am to 8.50am. Last admittance to Breakfast club is at 8:30am.

All children attending are encouraged to eat the healthy breakfast that is available.

After School Club is run on the school site every day between 3:20-5:15pm. Children can be signed up directly with the club supervisors.

## Toilets

There are a sufficient number of toilets for pupils and staff to use within the school. Toilets are cleaned by Adapt Cleaning Services before the start of every day. The standard of cleanliness is monitored and any issues are reported to the school office/Headteacher.



Our harvest service at St Edmund's Church



A transition activity with Year 7 children from Crickhowell High School, developing their IT skills



St David's day activities, celebrating our welsh culture and heritage